

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Minutes of Meeting

October 19, 2015

Members of the State Board for Career and Technical Education met at 8:04 a.m. CST, in the Peace Garden Room, State Capitol, Bismarck. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Ms. Kirsten Baesler, Member
Ms. Cheri Giesen, Member
Dr. Jeff Lind, Member
Ms. Debby Marshall, Vice Chair
Ms. Val Moritz, Member
Mr. David Richter, Member

Wayne Kutzer, Mark Wagner, Brenda Schuler, Gwen Ferderer, Laura Glasser, Suzie Weigel, Kelly Scholl, Marilyn Orgaard, Michael Netzloff, and Doug Vannurden were also present. Dr. Duchscherer welcomed the board and audience members.

ELECTION OF OFFICERS – Dr. Duchscherer asked for nominations for Chair and Vice Chair.

Dr. Lind nominated Dr. Duchscherer as Chair. A motion was made by Ms. Marshall and seconded by Dr. Lind that nominations cease and a unanimous ballot be cast for Dr. Duchscherer as Chair. The motion passed unanimously.

Ms. Moritz nominated Ms. Marshall as Vice Chair. A motion was made by Mr. Richter and seconded by Dr. Lind that nominations cease and a unanimous ballot be cast for Ms. Marshall as Vice Chair. The motion passed unanimously.

SERVICE AWARD PRESENTATIONS - Mr. Kutzer reported that the service awards are for years of state service, not just years of CTE service.

Dr. Duchscherer presented the following three employees with years of state service awards: Wayne Kutzer - 15 years; Kelly Scholl – 15 years; and, Laura Glasser – 20 years.

The board and Mr. Kutzer thanked the staff for their work and dedication to career and technical education.

CONSIDERATION OF JUNE 15, 2015 MINUTES – A motion was made by Ms. Moritz and seconded by Ms. Marshall to approve the minutes of the June 15, 2015 meeting as presented. The motion passed unanimously.

FINANCIAL REPORT - Ms. Gwen Ferderer, Budget and Finance Administrator, reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended September, 2015, reporting that the total budget expended is in line with the time elapsed.

Following a brief discussion, a motion was made by Dr. Lind and seconded by Ms. Giesen to approve the financial reports as presented. The motion passed unanimously.

DIRECTOR'S REPORT – Mr. Kutzer reported that a Legislative Education Interim meeting was held on September 21 and that the information provided to them was emailed to board members previously.

Mr. Kutzer also reviewed issues that were raised during the meeting that included: a question on the Locating Information Workkeys test and what is being done to help students pass the test; a request for a report on Career Advisors; a request for an update on what Project Based Learning is; State funding and who watches out for it; and, outside of money, what can be done to help career and technical education.

Dr. Duchscherer reported that the meeting seemed to go well and that Mr. Kutzer and Mr. Dan Rood did an excellent job in providing information on the importance of CTE.

Following a brief discussion, Dr. Duchscherer stated that eventually the issue of funding needs to be addressed. Mr. Kutzer agreed and reported that the next meeting will be held before Thanksgiving and that a tour of the Bismarck Career Academy has been suggested.

Discussion was then held on Dual Credit and the challenge of having a high school instructor needing a master's degree to teach a course in order for a student to receive college credit and whether articulation agreements would be affected and the huge impact on K-12 education if the teaching requirements for dual credit changes.

Following more discussion, Mr. Kutzer responded that he will work with Dr. Richard Rothaus to get information/answers on the issues and questions regarding dual credit.

2014-15 COOPERATIVE ARRANGEMENTS – Mr. Kutzer reviewed the 2014-15 Cooperative Arrangements, reporting that the wide variety of courses being offered provide the same content as face-to-face courses and that schools are starting to have some scheduling issues because of the opportunities provided to students.

Following discussion on the information provided in the cooperative arrangements listing, Mr. Kutzer reported that he will get the total amount of cooperative arrangements costs to the board.

Dr. Lind stated that the report provides good information and requested, for next year, that the report include a summary of the total number of each course offered in order to see what students are taking across the state.

FY2015 YEAR ENDING & FY2016 PROJECTION – Supplemental Payments – Mr. Kutzer reported that eligible secondary schools received a total of \$1,282,249.18 in supplemental payments at the end of FY2015 and thanked Ms. Ferderer for her work in this process.

Mr. Kutzer reviewed the FY2016 General Fund Projections that were approved at the June meeting, reporting that the \$376,628 projected deficit should be recovered and staff have been informed to not encourage new programs due to lack of funding available.

The New and Expanded program requests of \$44,006.00 were reviewed and Mr. Kutzer recommended approval of the requests, which would bring the total deficit to \$420,634.

Mr. Kutzer then reviewed the Carl Perkins Obligations for FY2016, reporting that the Carl Perkins Funds available have been the same amount for the past several years due to North Dakota being a minimum funded state.

Mr. Kutzer distributed the updated Carl Perkins Allocations, reporting that the FY2016 revised plans total \$1,198,649 for 26 consortiums, \$1,079,709 for 10 single districts and \$1,192,648 for nine postsecondary institutions.

Following further discussion, a motion by Dr. Lind and seconded by Ms. Baesler was made to approve the 2015-2016 State and Federal funding and the New and Expanded Program requests as presented by Mr. Kutzer. The roll call vote was as follows:

Ms. Moritz– aye
Dr. Lind – aye
Ms. Marshall - aye
Mr. Richter - aye
Ms. Baesler – aye
Ms. Giesen - aye
Dr. Duchscherer – aye

The motion passed unanimously.

CAREER OUTLOOK– Ms. Marilyn Orgaard provided an overview of the Career Outlook Magazine, featured articles and how the magazine has been revised including linking career pathways in a career cluster.

The board thanked Ms. Orgaard for her presentation and complimented the revisions to the magazine and agreed it provides excellent information.

CAREER READY PRACTICE DISCUSSION – Mr. Michael Netzloff provided an update on the Career Ready Practice Rubrics and reported that after several meetings with various agencies, parents, teachers and schools, there are four pilot programs this school year that will use the system and rubrics. A final survey/summary will be given at the end of the second semester.

The board thanked Mr. Netzloff for his report.

FUTURE MEETINGS – The November board meeting is scheduled for Monday, November 16, 2015.

The December board meeting has not yet been scheduled but will be held via teleconference to review and approve the Consolidated Annual Report (CAR).

The January board meeting is scheduled for Tuesday, January 19, 2016.

The February board meeting is scheduled for Tuesday, February 16, 2016.

The meeting adjourned at 9:30 a.m.

Respectfully submitted,

Dr. Brian Duchscherer
SBCTE Chairperson